

MELISSA ANDERSON

Recommended

Contact Information

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 [watch Melissa's video statement](#)

Raised in a credit union family, I believe in the importance of community and giving back. While on the CCCU Board during 2016 – 2019, I was privileged to serve on 4 committees, paint faces at Beach Day, spin cotton candy at Sunset Cinema, and engage with staff and members across our organization.

As a change management, finance and technology professional of 30 years, I am committed to continuous learning. Having worked with local businesses and international firms, I appreciate the challenges faced by our members and the needs of our growing credit union.

I would be grateful for your vote.

Work/Professional Experience

30+ years professional experience spanned multiple industries: government, telecom, oil and gas, software, environmental and energy services, collision, transportation, retail, dental, and education. Responsibilities included:

- Team management and mentoring
- Risk management
- Strategic planning
- Organizational change management
- Business/process analysis
- Systems implementation
- Payroll management & administration
- Bookkeeping & year-end preparation
- Training & coaching

Experience in a Complex Regulatory Environment; Establishing Goals; Approving Major Financial Decisions

In past roles I have had the opportunity to shape strategic plans within the guidelines set out by regulators, evaluate operational progress against strategic goals, and review financial reports as a measure of organizational performance and capacity. This experience has occurred within the credit union, transportation, oil and gas, environmental, government and telecom sectors, all heavily regulated and monitored. If elected, I would contribute to each of these competencies by applying past experience to the opportunities and challenges facing the board.

Experience in Lending Expertise (Retail & Commercial); Balance Sheet Management /Treasury; Audit & Financial Management; Enterprise Risk Management; Insurance

To the board I offer:

- 24 years bookkeeping experience, including year-end planning and preparation, financial statement preparation, tax filings, and payroll setup and administration
- 25 years personal experience working closely with financial advisors to manage family and organizational portfolios, and balance investment goals against risk appetites and time horizons
- 30 years professional experience working with a variety of organizations across multiple industries to:
 - identify potential hazards, analyze the likelihood and consequence of harm, determine control measures to mitigate or eliminate risks, and determine risk response options should a risk materialize; and
 - proactively manage change across an entire organization

Background in Strong Governance

Serving on the boards below and achieving my Accredited Canadian Credit Union Director (ACCUD) designation has provided me a strong governance foundation and honed my skills through practical experience in a variety of environments.

- Director, CCCU (2016 – 2019)
 - Conduct Review & Corporate Governance Committee (2016 – 2019)
 - IT Risk Committee (2016 – 2019), including 2 years as Chair
 - Nominating Committee (2017 – 2018)
 - Audit & Risk Committee (2018 – 2019)
- Regatta Chair, Board of Directors, Comox Valley Sailing Association (2019 – 2023)
- Registrar, Board of Directors, Comox Valley Skating Club (2014 – 2015)
- Secretary (Interim), Board of Directors, SportBC (1997)

How My Values Align with Coastal Community Credit Union

I value community collaboration, continuous learning, mentorship, objectivity based on facts, creative thinking, and compassion towards others. I believe in the duty of service, and conscientious stewardship of the people and environments placed in our care.

My values and beliefs align closely with the values at Coastal Community Credit Union: accountability, co-operation, excellence, innovation, integrity, responsiveness, and social responsibility.

It would be an honour and a privilege to serve our membership by being elected to the board.

Relevant Education/Designations

Since 1990 I have achieved two dozen designations, the key ones being:

- Accredited Canadian Credit Union Director (ACCUD) (2019)
- Change Management Professional (2013)
- Leadership Training (Team dynamics; effective communications) (1999)
- BSc, Computer Science major, Mathematics minor, Business minor (1998)

Some designations require regular refresher training, which I complete every year.

Community Experience

Giving back to the community is something I have done most of my life. Volunteerism includes:

- Registrar, Board of Directors, Comox Valley Skating Club (2014 – 2015)
- Comox Bay Sailing Club (includes 4 years as Regatta Chair) (2012 – 2023)
- Volunteer, Robb Road Elementary (2010 – 2019)
- Volunteer, Pantuso Dance (2009 – Present)
- Rowing Coach, Comox Valley Rowing Club (2007, 2008)
- Bookkeeper, Comox Valley Aquatic Club (2007 – 2009)
- Donations Chair, Canmore Canada Day Committee (2004)
- Member At Large, Canmore Terry Fox Committee (2003, 2004)
- Treasurer, Executive Committee, SFU Rowing Club (1997 – 1999)
- Secretary (Interim) on the Board of Directors, Sport BC (1997)
- Rowing Coach, Community Learn-to-Row, SFU Rowing Club (1995 – 1997)
- Ski Instructor, Cerebral Palsy program, DSABC (now BC Adaptive SnowSports) (includes 4 years as Co-Chair) (1988 – 1992)
- Tutor for English and French K – 12 and college students (1984 – 1988, 2015 – Present)

Other Experience, Competencies or Life Skills

Interests include family activities, music, rowing, skiing, reading, and sailing.